



Facility
Services

TECKNOMEN FACILITY SERVICES PVT. LTD.

A NEW ERA IN FACILITY SERVICES

MISSION STATEMENT

*“To maintain a completely safe,
hygienic and secure work
Environment, whether it’s
office building, factory, hotel,
hospital, school or college,
thus ensuring totally hazard free
operations, enabling our customers
to enjoy the spotlessly clean work
environment resulting in
greater productivity &
improved employee morale.”*

FROM CEO'S DESK

From a very humble beginning in 2004 our team has proven time and again the age old saying “Where there is a will, there is a way”. Our experience since beginning helped us to gain an insight into the client’s expectations, enabling us to formulate Standard Operating Procedures that are in tune with the client’s requirement, thus turning impracticalities into potentials, shaping dreams and exploring of what was formerly out of sight. Quality, service, innovation and cost effectiveness are the areas in which we excel

We at TECKNOMEN strongly believe that, Safety, Security, Cleanliness, and Maintenance of Client’s assets (man, material & machines) are essential elements of facility management and for harmony and peace of mind at work spaces. Facility Management services from TECKNOMEN aid in creating the right work environment for efficiency & productivity, resulting in improved employee morale and thus enhancing Brand Image of our clients.

We are really thankful to our esteemed clients and appreciate the opportunity provided to us by entrusting their precious assets for safe & sound keeping. Thanking and assuring our clients our best services at all times.

Sanjeev Kumar

PAM INDIA *SERVICE PARTNER* AWARDS 2023

Certificate of Achievement

for outstanding performance and dedication presented to

Tecknomen Facility Services Pvt Ltd

WINNER

Housekeeping Services – North Region

Congratulations

Thapar

Charu Thapar

Executive Director

Property and Asset Management, Asia Pacific, JLL

Date: 12th Jan 2024





About Us

We are into the Facility Management business, more specifically, into House Keeping, for around 18 years. With hard work, dedication and consistent service quality we have achieved the position of one of the premier and renowned company in this segment in Delhi NCR region. Our mentor Mr. Sanjeev Kumar (CEO) is an Ex Taj administrator and has over two decades of experience in the field. Our core team consists of experienced personnel from respective fields of facility management and is mainly drawn from hospitality industry and other organizations of outstanding repute.

Tecknomen strives to provide services to its clients which is consistent and of the highest standards. Our track record of 'on time' delivery speaks for itself.

We have expertise in providing end-to-end solutions for a wide area of services ranging from Housekeeping, Security, Maintenance, Office support, Pest Control, Horticulture, Electrical & Maintenance and other back office support services also. Our philosophy is being flexible and adaptive to meet the varying needs of our clients.





Quality Assurance

We are well-versed with the specified norms of respective fields, have complete back-up of man, machines and equipment and always keep ourselves on our toes to accomplish and carry on the projects successfully. Our staff is hand-picked after rigorous selection procedures, verification processes and training sessions. Experienced professionals are stationed at our end for monitoring the entire process to ensure proper implementation of the proposed industry requirements. With our experience and the expertise of our experienced staff, we ensure 100% satisfaction of our clients' specific as well as general service requirements.

Our Quality Assurance Program is a combination of regular inspections by members of the Management and Operation Teams. Process comprises – physical inspection, documentation, communication to managers, team leaders and the concerned individual employees. The necessary preventive & corrective actions are taken in conjunction with the clients' requirements and suggestion, to correct / modify the issues, if any.

Environment



We work closely with our clients to establish eco-friendly environment. We use only branded, proven, tested and safe products.

Our Expertise

- Retail Outlets
- Shopping malls
- Office campuses
- MNC's
- Corporate offices
- Warehouses
- Auto Industries
- Factories & Export Houses
- Industrial & Commercial Complexes
- Group Housing Complexes
- Hospitals
- Hotels and Restaurants
- Educational and cultural institutions



Why Choose Us

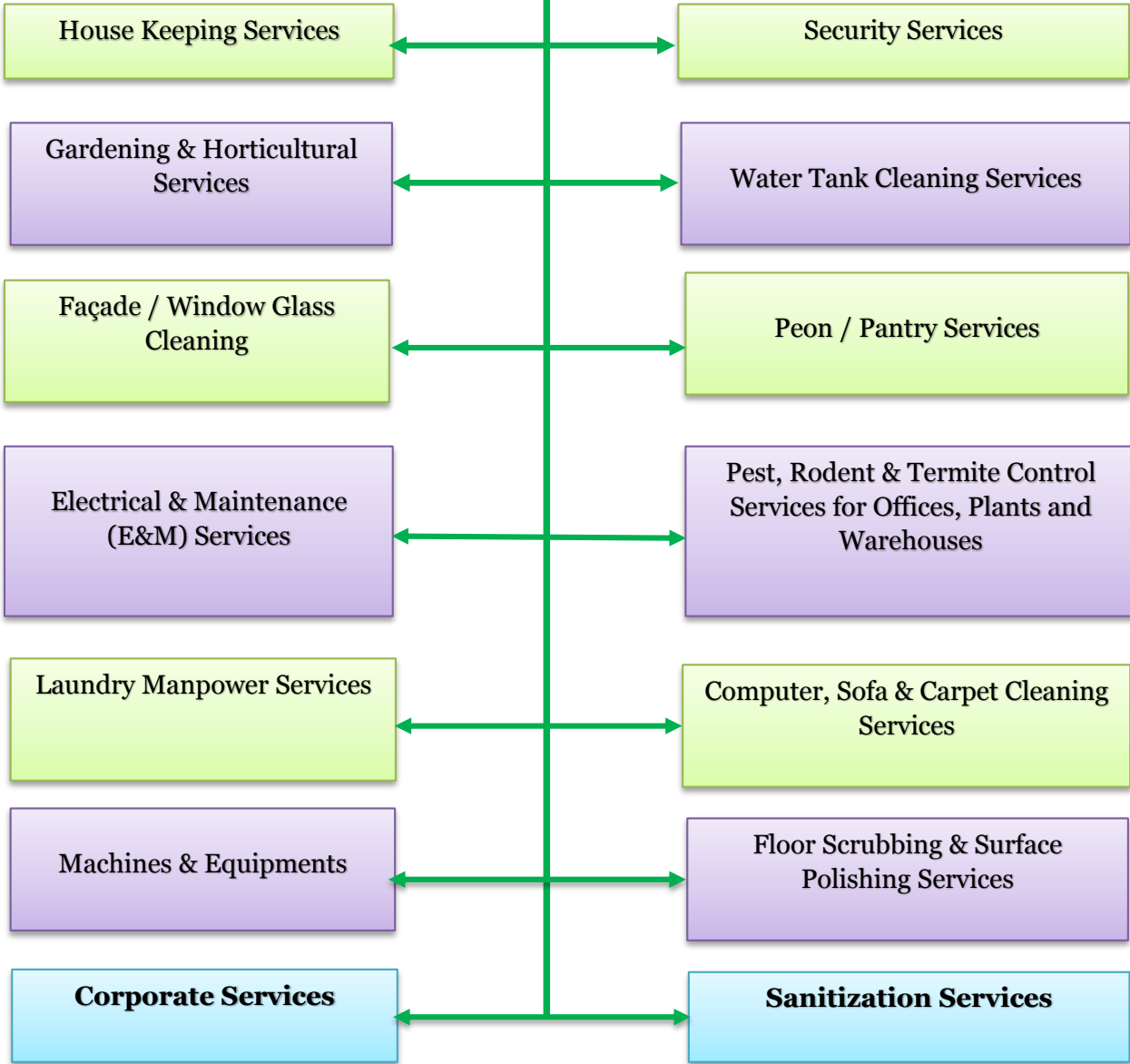
Tecknomen is committed to making your world cleaner, healthier and happier. Whether it is Office, Educational Institution, Industrial establishment, Group Housing or Commercial space, we offer customized solutions that combine technology and industry insight, to revive and restore and enhance the look and shine of your premises. We act as an extension of our client's organization – to give an all-around solutions to our clients. We draw upon resources of knowledge, expertise, personnel facilities. No wonder we have acquired a reputation for efficient services characterized by pace accuracy & courteous service executives. Housekeeping is one of the toughest and most important jobs, we specialize in. The following attributes will help you understand why Tecknomen is a better choice for you.

- Foremost – CLIENT SATISFACTION – Foundation stone of our existence.
- Experienced Staff to supervise the operations.
- Subject matter expertise.
- On-site Training
- In-house Training Hall Facility
- Standard Operating Procedures to maintain high standards of performance.
- Best quality.
- Reliability & On-time Performance.
- No scope for loose guise work.
- Extensive time and motion studies developed by our professionals enable us to give our accurate estimate of manpower & material required to properly perform your customized services.
- 24/7 helpline.
- Use of scientific and hygienic three M's – Material, Method and Machines.

We have a trained and a dedicated team of personnel who are always on their toes and keep a close watch on our client's requirements operations entrusted to us and consistently make efforts to add more value to our efforts by advising our clients about the changes in operational matters to increase efficiency, both in terms efforts required and costs to be incurred. We, as a company take into account the minutest details regarding the property in regard to the services we render and justify our services by providing efficient services with least departmental overheads and also provide relief from labour problems.



OUR SERVICES



Housekeeping Services

Housekeeping has become a very pivotal exercise in modern times. Efficient & effective housekeeping requires housekeeping professionals who not only take care of the client's requirements but also understand the need to effectively communicate with the management to understand specific requirements. They are well trained to anticipate & understand every requirement and instruction of the client.

- Deep cleaning of Commercial & industrial building premises.
- Routine cleaning of Commercial & industrial building premise.
- Cleaning & Dusting of windowsills.
- Dusting of louvered doors and furniture.
- Commercial cleaning services.





Security Services



We offer our clients with reliable security services under the brand name “**PRADO Services**”. In this endeavor, we are assisted by professionals who are well versed in all types of security environments and surveillance systems. Trained in security procedures, deployment is made and on-the-job training and briefing are imparted to enhance their skills, specific to the job they are assigned. We offer regular professional security services as well as private security services. Further, regular surprise checks are conducted to ensure a high state of alertness and vigilance, to enhance efficiency.

Some of the attributes of our professionals:

- Literate and experienced team of security personnel.
- Impressive, well groomed, overall appearance is a mandate of our security system.
- Highly trained and familiarized with all types of fire-fighting equipment's and systems.
- All personnel thoroughly screened and registered with the police.
- Our team of security personnel thoroughly understand their job responsibilities

and executes these responsibly to completely satisfy the diverse needs of our customers.





Gardening & Horticultural Services

Gardening and landscaping services are rendered by experienced designers who work towards developing a master plan, which is both functional & visually pleasing. Before actual commencement of work we provide our customers with full scale drawing as well as itemized estimate sheet detailing the exact process. Further, we also offer landscape designs (Blue print) that are ideal for creating before & after views of the landscaped designs, decks & fencing, edging of lawns and gardens.



Electrical and Maintenance (E&M) Services

With the best and expert man power of the field, we offer the following personnel to meet the critical plumbing, carpentry, civil, electrical and maintenance requirements of our clients, the fields where many expert agencies raise their hands simply because of their lack of in-depth understanding of various intricacies and know-how of the services and of plant & machinery and equipments are concerned, which we have mastered before adding this vertical into our list of services and have attained the reputation in the market, the real reward for our hard work and diligence.

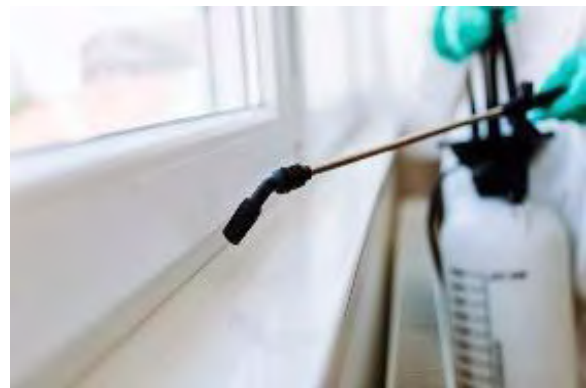
- Plumber
- Carpenter
- Mason
- MST (Multi Skilled Technician)
- Electrician
- DG Operator
- Lift Operator
- Junior Engineer

These services can be offered as per the specific requirements of our customers on a 24 hours basis even.



Pest, Rodent & Termite Control Services

Insect and rodent pests are usually extremely difficult to get rid of. We carefully and safely control unwanted pests, insects, termites and rodents etc. From centuries, rats, rodents, insects, flies are not only responsible for destroying the costly property but also create numerous health problems for the human beings. The unhealthy environment created by these infestations, sometimes becomes the reason of deadly diseases. It is sooner the better, that one has to remove the presence of these disease-causing factors from the work place. Our Pest Control services have established remarkable place in the market. Our rat pest control treatment prevents you from unhygienic environment, & control the raking of rats in your homes or workplaces. Even our treatment of pest control stops rats to coming back to the same place.



Office Plants

We supply high quality indoor and outdoor plants to enhance your offices and work areas.

Plants can add a lot of organic character to even the best office environment. Having small indoor plants will improve the air quality and remove impurities while adding a focal point to your work environment. You can also use large house plants to create helpful separations between workplaces — and a source of peaceful contemplation during your hectic day.



Computer, Sofa & Carpet Cleaning Services

We provide our customers quality services for meeting the requirements of computers, sofa, blinds, upholstery, carpet cleaning etc. For ensuring quality of our services among our valued customers, we are well equipped with latest technology and machines, including the following:

- Injection extraction machine
- Wet & dry vacuum cleaners
- Dry cleaning machines
- Carpet shampooing making foam generators of Taski brand

We also have with us expertise of cleaning sofa chairs dressed in various inlays. The various methods that we make use of while cleaning the carpets are given below:

#Spotting of carpets #Carpet dry foam shampooing #Hot water injection extraction



Water Tank Cleaning Services

Our range of Water Tank Cleaning Services are reliable for removing impurities such as sand, mud, algae, moss, viruses etc. from tank. These services are ideal for underground and overhead water tanks. We use modern machines and equipment including high pressure jet cleaners, UV radiation sources, bio-sanitizers, etc. to ensure the elimination of all the contaminants from tanks.



Facade / Window Glass Cleaning

We provide professional Window Glass Cleaning service to showrooms, malls, apparel houses & hotels. Our workmen are highly trained and use excellent quality glass cleaner chemicals to ensure that the glass remains spot free. The wiping and sponging of windows is carried out in an appropriate manner to protect it from scratches.

Our window glass cleaning service includes:

- Using High end tools and equipment's
- Usage of superior quality glass cleaner chemicals





Peon / Pantry Services

We also provide peon & stewards for office pantry. This service is delivered using the expertise of trained professionals from hospitality industry for imparting training to the staff deployed to ensure reliable & authentic service standards. While selecting staff, we extensively check candidates' educational & career credentials, which allow us to recruit most suitable candidates to provide quality services to our clients.

Some of the areas where our services are highly demanded include:

- Government institutions
- Semi government organizations
- Large- and small-scale industries
- Multinational companies



Laundry Manpower Services

We also provide Laundry manpower services. This service is delivered using the expertise of trained professionals who strive hard to meet the requirements of our clients, to name a few:

1. Washing, drying, folding and sorting of clothing, linens, bedding and towels.
2. Keeping washers, dryers, floors, and building clean daily.
3. Maintaining a neat, orderly look to shelves in Linen, Laundry and Folding Rooms.
4. Helping campers to learn how to sort clothes for laundering.



Sanitization Services

The importance of sanitization is now a well-accepted and understandable requirement by all and sundry. We undertake the job at every level of sanitization from supply to services with the professional approach and with expertise, may it be the ware house, factory, pavements, lawns, parking, plants, stores and displays or simply you name it and we do it.

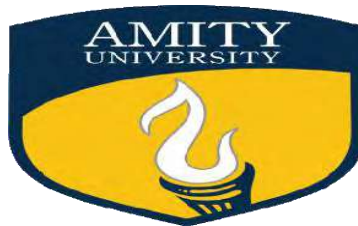


Corporate Services

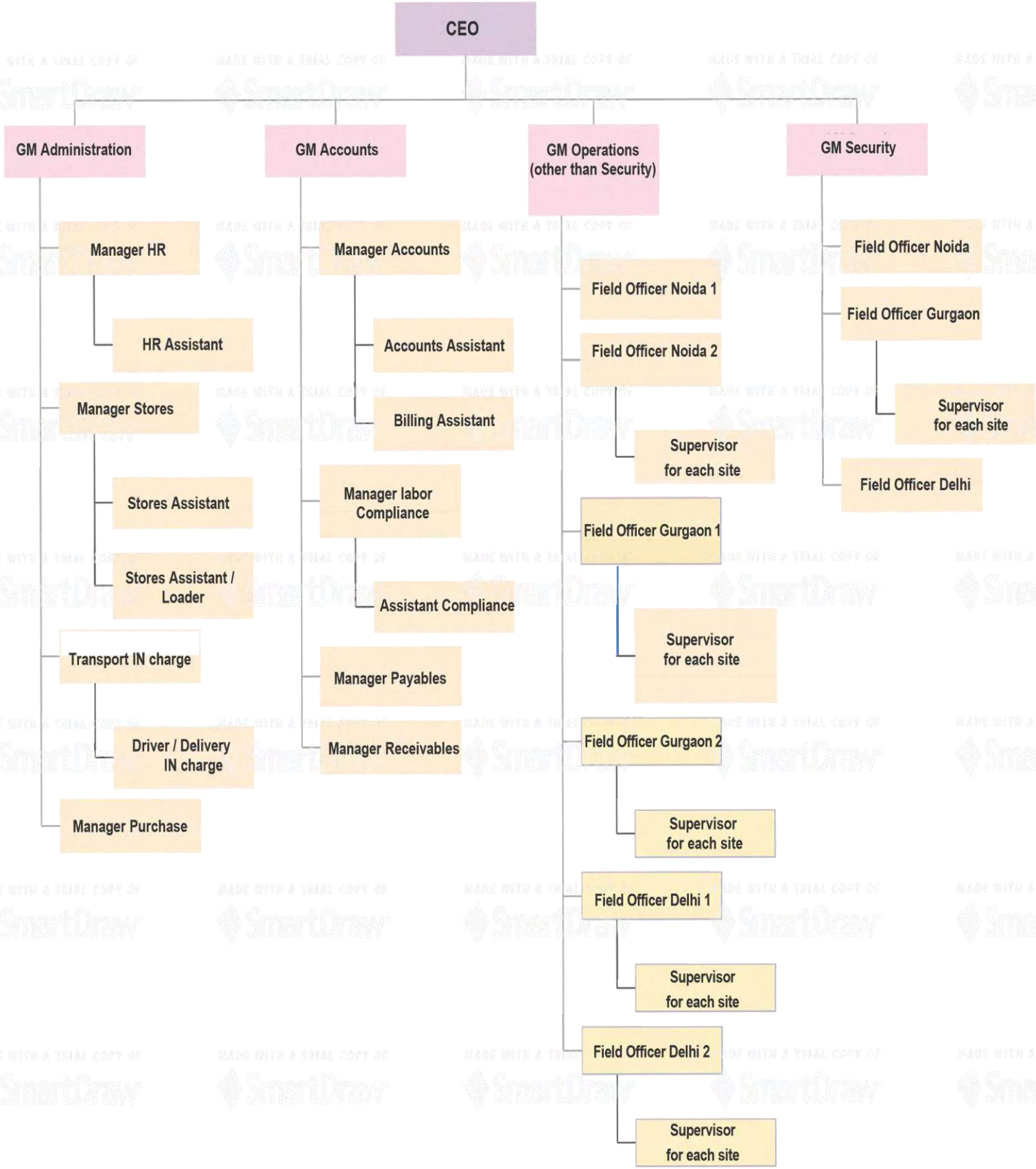
Corporate life is a rigorous and demanding domain which requires impeccable skills and willpower to succeed. We offer to our client's various corporate services as per their requirement. We are specialized in offering excellent Corporate Services to our reputed clients. Manpower provided by us for the corporate sector includes the following:

- Receptionist
- Computer operator
- Courier boy
- Telephone operator
- Electrician
- Personal secretary
- Data entry operator
- Deep cleaning
- House-keeping Services
- Security services
- Kitchen cleaning
- Washroom cleaning
- Room cleaning
- Marble polishing
- Carpet cleaning
- Floor cleaning
- Sofa cleaning
- Chair cleaning
- E&M service
- And many more

FEW OF OUR CLIENTS



OUR, HIERARCHY





TECKNOMEN FACILITY SERVICES PVT. LTD.
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